

## CURRICULUM VITAE

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### EDUCATIONAL BACKGROUND

- 2016:** A Master degree in Business Administration with **Excellent** grade from The Islamic University of Gaza.
- 2003:** A Bachelor degree in Electrical Engineering majored in Communication & Control with **Very Good** grade from The Islamic University of Gaza.
- 1998:** Ahmed Shawky Secondary School-science branch- A Secondary School Certificate with **Excellent** grade.

### EMPLOYMENT BACKGROUD

- **28/6/2015- Up to Date:** Working in the **Business Administration & Finance College** and **Diploma College** in the University of Palestine as **Lecturer**, I teach the following subjects in:
  - **Diploma College:**
    1. E-commerce.
    2. The principles of management and planning.
    3. English for businessmen.
    4. Procurement and storage management.
    5. Public relations and advertising.
  - **Business Administration & Finance College:**
    1. Human Resources management “Arabic department”.

2. Human Resources management “ English department”.
  3. English Terms for business.
  4. The principles of management.
  5. Organizational Behavior.
- **13/5/2009- 27/6/2015:** Working in Human Resource Department in the University of Palestine as **A Manager of Personal Affairs**.
  - **7/6/2008-12/5/2009:** Working in Information Technology department in the University of Palestine as **a computer engineer**.
  - **3/7/2005-18/2/2007:** Working as a volunteer in Computer & Networks department in the Ministry of Health (**Computer engineer** in the administration of networks and computers).
  - **19/8/2005-19/2/2006:** Working in Link Information Technology (**Technical support**) which funded by Dai in Enterprise Consulting Apprenticeship Program.
  - **1/10/2004-31/12/2004:** A temporary job in Arts & Crafts Village (An Internet assistant & translator).
  - **1/5/2004-21/7/2004:** Training in the Municipality of Gaza (in Computer & Networks department).
  - **1/7/2002-25/7/2002:** Training in Palestinian Telecommunication Company (in all departments of the company).

### **CONFERANCES AND COURSES ATTENDED**

- **12/3/2016 :**A certificate as **a member of preparatory committee in the first scientific conference in Business Administration College** titled "Social responsibility and its impact on private Palestinian society institutions sector" which held at the University of Palestine.
- **12-13 December, 2015:**A certificate as **Assistant Conference Chairman at the Fourth International Law Conference** titled "International Law and National Policies toward Protecting Natural Resources" which held at the University of Palestine.

- **22/8/2015:**A certificate as **Head of session titled "Legal aspects of the use of renewable energy in Palestine"** which held at the University of Palestine.
- **13/8/2015:**A certificate as **Head of session titled "Legal framework to protect the consumer in a safe trading environment "** which held at the University of Palestine.
- **2-3 April /2013:**A certificate as **Internal QMS Auditor (based on ISO 9001:2008)** which certified by the International Register of Certificated Auditors (IRCA).
- **28/5/2012-15/12/2012:**A Development training program in **Professional English Language Course** was held in the Amideast with 200 hours (with Excellent Grade):
  - **May,2012** :100 hours in **Level 7/8/9**
  - **July,2012** : 30 hours in **level 10**
  - **September,2012:** 40 hours in **Academic Writing Course**
  - **15/9/2012-6/10/2012:**30 hours in **TOFEL Preparation Course**
- **1/8/2004-15/3/2005:** A **Microsoft Certified System Administrator Course (MCSA)** in the Ministry of Telecommunication & Information Technology "in the Governmental Computer Center (with Excellent Grade).
- **19/8/2007-27/9/2007:** A training program in **Preparing feasibility study, Marketing, Teamwork, Entrepreneurship and Project management** was held at the Islamic university of Gaza in partnership with IUG-ICT Incubator and funded by InfoDev.
- **18/3/2007-24/3/2007:** A training course in **Building personality** in Sharek Youth Forum which funded by UNDP.
- **3/1/2006:** A workshop in **Marketing for Improving Business Performance** conducted by the Palestinian Enterprise Revitalization Project.
- **4/1/2006:** A workshop in **Financial Accounting Basics** conducted by the Palestinian Enterprise Revitalization Project.
- **5/1/2006:** A workshop in **Quality Performance** conducted by the Palestinian Enterprise Revitalization Project.

- **1/12/2005-15/1/2006:** A **Conversation English** training course in the Palestinian Forum Association (PLFA) (with Excellent Grade).
- **1/5/2004-1/6/2004:** A **Visual Basic** Course in the Municipality of Gaza in the Computer Department (with Excellent Grade).

## **SKILLS**

- **Computer skills:**  
Using many computer programs” Microsoft office, Internet Networks, Programming, Matlab...”
- **Administrative skills:**  
Accuracy, Rapidity of Performance, Committed to time, work under pressure, ability to work within a team.
- **Personal skills:**  
General acknowledgment, communication skills, Analysis skills and making decision, ambition and ability to study.

## **LANGUAGES**

- Arabic Language: Mother tongue
- English Language: Excellent

## **Other Information**

- Participating in the journey of "Seeds of Peace" to the United States of America with many delegations from all over the world to discuss the peace process in the Middle East.