



### Personal Data

|                                |             |
|--------------------------------|-------------|
| Raef Yousef Baraka             | Name        |
| 800813446                      | National ID |
| Quality Management Director    | Job         |
| Male                           | Gender      |
| 02/03/1982                     | Birthday    |
| Gaza, Der El Balah, Baraka st. | Address     |
| Palestinian                    | Nationality |
| Maried                         | Status      |
| 0097082532212                  | Telephone   |
| 00970599881218                 | Mobile      |

### Qualifications

| Start - End | Field                   | Qualifications       | Country   | City | Institution         |
|-------------|-------------------------|----------------------|-----------|------|---------------------|
| 2014-2011   | Business Administration | Master               | Palestine | Gaza | Al-Azhar University |
| 2011-2010   | Professional English    | Professional Diploma | Palestine | Gaza | USAID/AMIDEAST      |
| 1999-2004   | Computer Science        | Bachelor             | Palestine | Gaza | Islamic University  |

### Experiences

| End      | Start   | Job  | Country   | Institution                             |
|----------|---------|--|-----------|---|
| Till now | 10/2011 | <b>Quality Management Director</b>   | Palestine | University of Palestine                 |
| 10/2011  | 08/2011 | <b>Acting Director, Deanery of Academic Affairs</b>                        | Palestine | University of Palestine                 |
| Till now | 03/2010 | <b>ISO 9001 Representative</b>   | Palestine | University of Palestine                 |
| 08/2011  | 09/2009 | <b>Acting Director, President Office</b>                                   | Palestine | University of Palestine                 |
| 09/2009  | 09/2008 | <b>Head of E-Learning Unit, IT Department</b>                              | Palestine | University of Palestine                 |
| 09/2008  | 10/2005 | <b>Head of Follow-Up Unit, E-Learning Department</b>                       | Palestine | University of Palestine                 |
| 10/2005  | 07/2005 | <b>Admission, Registration, and Finance Deanery</b>                        | Palestine | University of Palestine                 |
| 10/2005  | 10/2004 | <b>Networks and Maintenance</b>  | Palestine | Wafa Company for Computers and Networks |
| 10/2005  | 10/2004 | <b>Technical Supervision</b>   | Palestine | Ministry of Labors                      |
| Till now | 10/2011 | <b>Lecturer, Business Administration and Intermediate Studies Colleges</b> | Palestine | University of Palestine                 |

### Workshops, and Conferences

1. "Experience of Universities and Private Sector in Administrative Quality Systems" Workshop, The Case of University of Palestine, 2013
2. Quality of Teaching Staff in Palestinian HEIs, Workshop, Curriculum Design and Development (Qualitative Perspective), 2012

### Personal Skills

|           |                                 |   |
|-----------|---------------------------------|---|
| Skills... | Leadership, and Team Management | 1 |
|           | Work Pressure                   | 2 |
|           | Creative and Innovative         | 3 |
|           | Business Communication          | 4 |
|           | Public Formal Speaker           | 5 |

| Languages  |           |           |           |
|--|-----------|-----------|-----------|
| Language   | Reading   | Writing   | Speaking  |
| English  | Very Good | Very Good | Very Good |
| Training Courses   |           |           |           |
| IELTS Preparation Course   | Course    | 1         |           |
| 5 Weeks (40 Hrs.)  | Time      |           |           |
| OXFORD English Center  | Place     |           |           |
| Strategic Planning for Higher Education Institutions                         | Course    | 2         |           |
| 1 Month (30 Hrs.)  | Time      |           |           |
| Ministry of Higher Education   | Place     |           |           |
| Body-Mind Medicine (Beginner Level+ Advanced Level)                          | Course    | 3         |           |
| 2 Week (80 Hrs.)   | Time      |           |           |
| Body-Mind Medicine Center  | Place     |           |           |
| IELTS Preparation Course   | Course    | 4         |           |
| 5 Weeks (40 Hrs.)  | Time      |           |           |
| Oxford Training Center   | Place     |           |           |
| Advanced Conversation (English)  | Course    | 5         |           |
| 2 Months   | Time      |           |           |
| Accent Training Center   | Place     |           |           |
| Grant Projects Proposal  | Course    | 6         |           |
| 1 Month  | Time      |           |           |
| Arab Fund for Economic & Social Development                                  | Place     |           |           |
| Advanced Course in Self-Assessment of HEIs                                   | Course    | 7         |           |
| 30 Hrs.  | Time      |           |           |
| Quality and Accreditation Committee, Ministry of Higher Education, Palestine | Place     |           |           |
| Advanced Course in Self-Assessment of Academic Programs                      | Course    | 8         |           |
| 30 Hrs.  | Time      |           |           |
| Quality and Accreditation Committee, Ministry of Higher Education, Palestine | Place     |           |           |
| Grant Projects Proposal  | Course    | 9         |           |
| 30 Hrs.  | Time      |           |           |
| Arab Fund for Economic & Social Development                                  | Place     |           |           |
| Certified Internal Auditor of Quality Management Systems                     | Course    | 10        |           |
| 30 Hrs.  | Time      |           |           |
| LRQA, UK   | Place     |           |           |
| TQM in Palestinian HEIs  | Course    | 11        |           |
| 30 Hrs.  | Time      |           |           |
| Ministry of Higher Education   | Place     |           |           |
| Professional English Diploma   | Course    | 12        |           |
| 1 Year   | Time      |           |           |

| AMIDEAST, USAID  |            | Place                        |  |                     |
|--|------------|------------------------------|--|---------------------|
| ISO9001-2008   |            | Course                       | 13   |                     |
| 30 Hrs.  |            | Time                         |  |                     |
| University of Palestine  |            | Place                        |  |                     |
| Management and Leaderships Skills                              |            | Course                       | 14   |                     |
| 3 Months   |            | Time                         |  |                     |
| University of Palestine  |            | Place                        |  |                     |
| Oracle Certified DB Programmer (OCP)                           |            | Course                       | 15   |                     |
| 1 Year   |            | Time                         |  |                     |
| Computer Land Center   |            | Place                        |  |                     |
| Oracle Forms Builder   |            | Course                       | 16   |                     |
| 30 Hrs.  |            | Time                         |  |                     |
| Computer Land Center   |            | Place                        |  |                     |
| Networks and Maintenance                                       |            | Course                       | 17   |                     |
| 3 Months   |            | Time                         |  |                     |
| Islamic University of Gaza                                     |            | Place                        |  |                     |
| Referees   |            |                              |  |                     |
| E-mail   | تليفون     | العنوان                      | الوظيفة  | اسم المعرف          |
| Sa.sabbah@up.edu.ps  | 0598158888 | University of Palestine      | President  | Prof. Salem Sabbah  |
| <a href="mailto:iabusamrah@gmail.com">iabusamrah@gmail.com</a> | 0599235813 | Ministry of Higher Education | Official Head, Quality and Accreditation Committee,        | Eng. Eyad Abu Samra |
| <a href="mailto:eng_mosa@yahoo.com">eng_mosa@yahoo.com</a>     | 0599717798 | Gaza                         | International QMS Consultant, Director of ISO PLUS Company | Eng. Mousa AlAstal  |