

Course No:HSM4233
Course Title:Medical Records
Date : 27/05/2015
No. of Questions: (4)
Time: 2hours
Using Calculator (No)

University of Palestine



Final Exam
2014/2015
Total Grade:60

InstructorName :DR.AmerAbuShariaa
Student No.: _____
Student Name : _____
College Name : _____
Dep. / Specialist: _____
Using Dictionary (No)

Question One:

(10 M)

Choose the best answer (6 M)

1-All of these are Medical archive section components except one

- a- File management
- b- extract the files
- c- Reception
- d- Computer
- e- maintenance

2- All of these are Royal College determines functions of medical record except one

- a- Fixed log for important events
- b- Record of medical legal problems
- c- Keeping and retrieval system
- d- A store to save patient test results and reports
- e- Register for medicines used by the patient

3- One of these are Medical Information content

- a- extract the files
- b- Keeping and retrieval system
- c- Final diagnosis
- d- File management
- e- Results of tests

4- Patient Index Include all of the above except one

a- Names of all patients visited out clinics

b- Names of all patients visited emergency department

c- Names of all patients admitted

d- Names of all patients referral

5-Classification of medical statistics is

a- Biostatistics

b- Patients related statistics

c- statistics related to the measurement of the use of the hospital

d- All of the above

e- Non of the above

6-All of these are importance of medical coding except one

a-Scientific research

b-Education

c-Medical development

d-Management of health services

e-classification

No of Q	Q1	Q2	Q3	Q4	Q5	Q6
Answer						

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Answer this question by (T) OR (F) (4 M)

- 1-Medical records are the home to Medical files and the beating heart to a hospital as the center to the administrative process ()
- 2-The Health records Department at the hospital is a vital section that runs 8 hours a day to provide excellent service by providing complete medical records()
- 3-The medical files of the most important and best tools owned by the Nursing ()
- 4- There are four types of medical records review()

No of Q	Q1	Q2	Q3	Q4
Answer				

Question Two (17 M)

1- Define:-

Medical records

Medical Forms

Indexing

statistics

coding

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2- List the summarize of importance and objectives of the medical record ?

3-There are many evidence of the quality of medical records, list five?

4-What are the qualities to design of a good medical form?

Question Three: (18 M)

1-Medical records department is divided into three unit, What are and explain?

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2-Why the hospital keep the medical records ?

3-Mention the patient right and explain briefly?

4- List six from benefits of using medical coding?

Question Four:(15 M)

1-What are the components medical statistics system ?

2- What is the importance of medical statistics?

3-List the Steps of statistical research?

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5-What are the qualities to design of a good medical form?

End of Questions
Good Luck