


<p>Course No: INF2314</p> <p>Course title: ETIQUETTE AND COMMUNICATION</p> <p>Date:</p> <p>Time: 1 hour.</p>	<p>University of Palestine</p>  <p>2018 FINAL Term Exam</p>	<p>Instructor Name: Dr. Hanan Adnan</p> <p>Student No:</p> <p>Student Name:</p> <p>College Name:</p> <p>Dep./Specialists:</p>
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Please answer the followings :- (50 Grades)

Question 1

Explain the Elements of an email Communication?

Question 2

"It is believed however that there are principles that should be used to build trust - not to destroy it". Please discuss these principles?

Question 3

What the meaning of the following:-

- 1- Gadget Etiquette
- 2- Communication
- 3- Principle of trust
- 4- Disability Etiquette
- 5- Not be Boastful, Arrogant or Lord

Question 4

There is Little Etiquette Rules we should always practice please explain these rules?