

University of Palestine



Course No: DNRS 2115  
Course Title: نصفي إدارة تمريض  
Date: 26 \11\2017  
No. of Questions: ( 4)  
Time: One hours  
Using Calculator (No)

2<sup>nd</sup>. Midterm Nursing  
Management First  
semester  
2017/2018

Instructor Name:  
Student No.: \_\_\_\_\_  
Student Name: \_\_\_\_\_  
College Name: الدبلوم المتوسط  
Dep./Specialist: Nursing  
Using Dictionary (No)

Total Grade: ( 40 Marks)

**I. Chose the most correct answer from the following (12 Marks)**

**1. The first step in Traditional Problem Solving Model, includes**

- a. Collecting data
- b. Set objectives
- c. Identify the problem
- d. Search for alternatives

**2. When the subordinate communicate with his supervisor this type of communication called:**

- a. downward
- b. diagonal
- c. transverse
- d. upward

**3. All of the following appears in the organizational structure except**

- a- channels of communications
- b- Administrations and different departments
- c- The levels of managements
- d- Personal relationships between employees

**4. What is not a characteristic of an organizational chart?**

- a. It shows the division of work
- b. It shows the workload of each personnel
- c. It reflects the type of work of each staff
- d. It delineates the groupings according to type of work

**5. All of the following is advantages of functional method EXCEPT:**

- a. Based on holistic philosophy of nursing
- b. Not expensive.
- c. Staffs do only what able to do and trained to do.
- d. Helpful in critical shortage of nurses.

**6. An organization chart shows the ----- structure of an organization:**

- a. Personal.
- b. Impersonal.
- c. Formal.
- d. Informal.

**7. In an organization chart, communication between superior position and subordinates positions is represented by which line:**

- a. Vertical broken line.
- b. Vertical solid unbroken line.
- c. Horizontal unbroken line.
- d. Dotted or broken line.



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**8. In an organization chart, communication between individuals with same managerial positions is represented by which line:**

- a. Vertical broken line.
- b. Vertical unbroken line.
- c. Horizontal solid unbroken line.
- d. Dotted or broken line.

**9. A nurse manager is communicating with to coordinate clinical activities between different departments. What level of communications is he using?**

- a. Downward.
- b. Lateral.
- c. Diagonal.
- d. Horizontal.

**10. Most common structure in health care facilities**

- a. matrix structure
- b. line structure
- c. dual structure
- d. self-contained unite structure

**11. The organizational structure that separate technical responsibilities from administrative responsibilities called:**

- a. formal structure
- b. line structure
- c. dual structure
- d. self-contained unite structure

**12. Which from the following organizational structure has a formal vertical as well as horizontal chain of command.**

- a. matrix structure
- b. informal structure
- c. dual structure
- d. self-contained unite structure

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**II- Match the following ( 8 Marks )**

1-Team Method	2-Primary Method	3-Organization	4-Case Method	5-Problem solving
6-Recruiting	7-Functional Method	8-Organizational planning	9-Organizational chart	10-Decsion

- ( \_\_\_\_\_ ) One nurse is responsible for caring for one patient and providing all the care required
- ( \_\_\_\_\_ ) The process of taking corrective action in order to meet objectives
- ( \_\_\_\_\_ ) Nursing care delivery that each nurse responsible for one task in nursing care during the shift
- ( \_\_\_\_\_ ) Shows who supervises whom & how various jobs & departments are linked together to make achieve coordinated system.
- ( \_\_\_\_\_ ) Based on group work philosophy
- ( \_\_\_\_\_ ) The nurse is assigned to care for group of patients (24 hrs.) a day through their stay in the hospital
- ( \_\_\_\_\_ ) The solution chosen from among alternatives
- ( \_\_\_\_\_ ) The arrangement of human & non human resources in an orderly fashion to make a meaningful whole that accomplishes organizational objectives.

**III: Put (√) in front of the correct statement and (X) in front of the incorrect one (8 Marks)**

- (.....) Horizontal flow of communication occurs between employees of the same managerial level.
- (.....) Decision making process is the simple activity in the organizational work
- (.....) In the case method, a staff nurse is assigned the total care for patients for 24 hours
- (.....) Organizations contain formal and informal structure
- (.....) All persons can take the same decision when they enter countered to the same situation
- (.....) Person life experiences, values, believed and his preference affect his way of decision making
- (.....) Downward flow of authority (orders & commands) occurs from subordinate to superior
- (.....) Case Method of nursing care is very expensive methods for health organization

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IV: Answer the following questions (12 Marks)

- 1. Write advantages and disadvantages of team methods of nursing care delivery?
2. What are the steps of problem solving model?
3. Mentions the types of channels of communication in the organization give example for each.

Dotted lines for writing answers to the three questions.

The end
Good Luck