25/8.alhawwashi street alshejaeyah Gaza, Palestine Tel: 08 2811765 Jawal: 0598448005

Email: alaahillis@yahoo.com

## Alaa Saker Hillis

**Personal Details** 

 Date of birth
 5/04/1973

 ID
 951903368

 Social Status
 Married

**Education** 

Bachelor of Pharmacy

**Master of Pharmacy** 

Karachi University Alazhar University Pakistan. Palestine

**Work Experience** 

1 Feb, 1998 – December 2000

Medical Representative - Megapharm Pharmaceutical company

**Beuithanon**, Palestine

10 October, 2000 - August 2006

**Hospital Pharmacist in Central Pharmacy** 

European Gaza Hospital - MOH Gaza Palestine

26 September 2006 - May 2017

**Head of European Gaza Hospital Pharmacy** 

**MOH Gaza Palestine** 

12 May 2017 - September 2018 (until now)

**Head of Hospital Pharmacy** 

**MOH Gaza Palestine** 

**Training Curses** 

128 Credit hours, Hospital Administration and Management Post

**Graduate Diploma** 

1 Marsh, 1997 – 30 November, 1997

Institute of Management Science (MS)- Karachi- Pakistan

64 Credit hours, Marketing, Sales Promotion and Advertising

Post Graduate Diploma

1 Marsh, 1997 – 30 November, 1997

Institute of Management Science (MS)- Karachi- Pakistan

36 hours, Training, Palestinian Formulary Drug

11 December, 2005 – 13 February, 2006

General Directorate of Human Resources Development- MOH

15 hours, Training, Supervisory and Leadership Skills

21 December, 2008 – 25 December, 2008

**UNRWA - SMET** 

40 hours, Training, Capacity Building of Medical Staff

April, 2009 – October, 2009

**Community Services and Continuing Education Deanship(SCED) Islamic University** 

104 hours, Training, Clinical Pharmacy 1 October, 2009 – 30 June, 2010 Directorate of Human Resources Development – Arab Medical Union

65 hours, Training, Preparation of Professional Trainer 20 May, 2010 – 15 July, 2010 NIPAL المعهد الوطني للإدارة والقيادة -With cooperation of ministry of Women Affairs and Alzahra Development Association

392 hours, Training, Equivalent to 22 Credit hours, Arab Diploma In Healthcare Quality Management Feb, 2013 – April, 2014 Arab Institute for Counseling Professional Development (ACPD)-Video Conference Egypt

20 hours, Training, SPSS التحليل الإحصائي باستخدام برنامج 3 July, 2018 – 14 August , 2018 General Directorate of Human Resources Development- MOH

## Skills & Abilities

- Proven experience in management, planning, monitoring and evaluation at administrative, quality management.
- Ability to do strategic and action plane.
- Ability to presentation the Administration reports.
- Negotiation skills
- Presentation skills
- Ability to work under pressure
- Team work quality
- Excellent computer skills (MS-Office, MS-Project, and Internet Applications).
- Excellent communication skills (written and spoken) in English and Arabic.
- Ability to use computer application
- Use of the internet & e-mail

## **References** available upon request